



**BOYS & GIRLS CLUBS  
OF TUCSON**

Dear Parent/Guardian,

Boys & Girls Clubs of Tucson (BGCT) is partnering with Health Service Providers to open our Frank & Edith Morton Clubhouse and provide services for children of health care workers impacted by school district closure for the week of March 23<sup>rd</sup>. Welcome to the Club!

We have an amazing team of Clubhouse Staff who are excited to meet you and your children. The health and wellness of our staff and your children is our top priority for the week. We have developed a comprehensive safety plan to ensure that we keep everyone healthy for the week. Please reach out to us with any questions you have – Karin Malbrough, [kmalbrough@bgctucson.org](mailto:kmalbrough@bgctucson.org).

Sincerely,  
The BGCT Team

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***Services Offered to Healthcare Employees***

Frank & Edith Morton Clubhouse will be open the week of March 23<sup>rd</sup> through 27<sup>th</sup> from 8:00 a.m. to 6:00 p.m. Young people, ages 5-17 years old (with priority given to 5-12 year olds). Breakfast and lunch provided, partnering with TUSD Meal Services.

***Daily Screening***

All Clubhouse Staff and Club Members will be screened upon arrival each day. Any staff or child with a temperature at/above 99 degrees will be sent home. All staff and families will also be asked if they have had any connections with a person/people who have a confirmed case of coronavirus or who may currently be awaiting test results (within the last 14 days). Everyone will be washing their hands and using hand sanitizer frequently each day.

***Daily Program Rotation and Safety Precautions***

Clubhouse Staff and members will be paired off in groups outside of the Clubhouse each day, with no more than nine children per group. Your child will stay with the group they are paired with on their first day at the Clubhouse for the week. Each group will rotate through the Clubhouse over the course of the day. Rotation activities and programming will be happening in every area of the Clubhouse, such as our Art Room, Computer Lab, and Gym.

***Daily Cleaning***

The facility will be thoroughly cleaned and disinfected prior to opening every day for the. Every day, disinfecting and sanitizing will happen hourly. Clubhouse Staff will clean all high use areas and hard surfaces, paying special attention to tables, chairs, knobs, light switches, bathrooms, etc. When groups complete their time in an area, staff will disinfect and sanitize the area and children will sanitize their hands (e.g. staff will carry hand sanitizer or take their groups to the bathroom at the front of the Clubhouse).

### Wellness Protocol

BGCT will continue to regularly monitor updates from the Centers for Disease Control and Prevention, the Arizona Department of Health Services, and local city government for health advisories, recommended public and private assembly restrictions and community closures, and deploy best practices in Clubhouse facilities.

We need the support of all families and staff to ensure the safety and wellness of the staff and children connecting at the Frank & Edith Morton Clubhouse the week of March 23<sup>rd</sup>. If parents/caregivers in your family and/or your child is exhibiting signs and symptoms of any flu-like illness, please keep your child at home. We are communicating the same request to our staff.

If the Governor or Mayor determine that child care services must be suspended, we will alert all families immediately.

### Wellness Screening Protocol

<b>Health Screening and Virus Prevention</b>	<b>BGCT Club Staff and Club Members will all be screened upon arrival:</b> <ul style="list-style-type: none"><li>○ Staff and families are asked upon arrival if they have had contact with anyone who has had a confirmed case of the Coronavirus or is currently awaiting test results (within the last 14 days). If the answer is yes, the staff or child is unable to attend and asked not to return until after quarantine period has elapsed.</li><li>○ Temperature taken before entry, if over 99 degrees staff or child is sent home and encouraged to contact their primary care provider.</li><li>○ Staff and children will wash hands upon arrival at the Club, before eating meals or snacks and at other points in time during the day.</li><li>○ Staff will be responsible for groups of no more than nine children to limit interaction per CDC and other health agency guidelines.</li><li>○ Groups will maintain a distance of six feet apart during the daily drop-off and screening.</li></ul>
<b>Cases of Coronavirus</b>	<ul style="list-style-type: none"><li>● If you receive a call that a staff/member/parent/caregiver has tested positive for Coronavirus:<ul style="list-style-type: none"><li>○ Immediately contact BGCT Leadership, who will then activate the organizations response plan.</li></ul></li><li>● If the Pima County Health Department and local government determine that Clubs must close, Clubs must be deep cleaned and sanitized before reopening.</li></ul>